Oxford University Ski and Snowboard Club
Expenses Claim Form

To be completed by any person claiming for an expense, which may or may not relate to a specific OUSSC event. This claim form must be accompanied by the appropriate receipts, to be stapled to the top of this form. No expense shall be paid for by the club unless the Treasurer has given prior consent.

Name	
Event	
Date of Expenditure	
Description of Expense	
Amount	

Signed: …… Date: ……

<u>To be completed by the Junior Treasurer:</u>

Approved: Y / N Date: . . . . . Account rebate / Cheque No . . . . . .

Signed: . . . . . .